

**NATIONAL INSTITUTE OF PUBLIC FINANCE AND POLICY**

18/2 Satsang Vihar Marg, Special Institutional Area (Near JNU)

New Delhi – 110 067 INDIA

Tel: 011-26569303

Ref.: NIPFP/Estate/Window AC/2025

Dt. 03/12/2025

NOTICE INVITING E-TENDER

Percentage rate E-tenders under Two Bid System (Technical and Financial bids) are invited for "Supplying, Installation, testing and commissioning of 5-star rating Window Air Conditioner in Hostel Block building at NIPFP" from the registered contractor with C.P.W.D./ M.E.S./ Railways/ Delhi PWD/PSUs. The bids are to be submitted on or before 31/12 /2025 by 1500 hrs. as per the terms and conditions prescribed in the tender document. For downloading tender documents, please log on to website: <https://eprocure.gov.in/eprocure/app>.

TENDER SCHEDULE

| Ser. | Description | Schedule |
|------|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| 1. | Name of the work | Supplying, Installation, testing and commissioning of 5-star rating Window Air Conditioner in Hostel Block building at NIPFP. |
| 2. | Estimated value of the tender | Rs.11.50 Lakhs |
| 3. | Cost of tender document | Nil |
| 4. | Earnest money deposit (EMD) | Rs.25,000.00 |
| 5. | Last date & time for submission of tender | 31/12 /2025 by 1500 hrs. |
| 6. | Tender opening date & time (only Technical bid) | 01/01/2026 by 1500 hrs. |

Secretary

E-tenders are invited for "Supplying, Installation, testing and commissioning of 5-star rating Window Air Conditioner in Hostel Block building at NIPFP." as per details and specifications shown in BOQ.

TERMS & CONDITIONS

(A) ELIGIBILITY/QUALIFICATION CRITERIA:

The tenderers must fulfill the following eligibility criteria failing which their offer will be summarily rejected: -

1. The bidder / contractor should have registration with CPWD/ MES/ Railways/ Delhi PWD/PSU's in appropriate category & class.
2. The bidding agency/contractor must have at least one branch office in Delhi/NCR for 100% support services. Documentary proof need to be submitted for office address in Delhi/NCR.
3. Completion certificate of similar nature of works in the last 6 years for any Government/ Semi-Government Department/ central/state Government/ PSUs only
 - a.) one similar work costing Rs.9.00 lakh or more, **OR**
 - b.) two similar works each costing Rs.7.00 lakh or more, **OR**
 - c.) three similar works each costing not less than Rs.5.00 lakh

[**N.B.:** (i) the work in progress irrespective of any value against any work order not satisfactorily supplied/completed/executed shall not be considered; (ii) Work executed in any private organization shall not be considered.]

4. The tenderer must have the annual turnover of at least Rs.25,00,000.00 (Rupees Twenty-Five Lakhs only) or more during each of the last 03 Financial Years (2022-23, 2023-24 and 2024-25).
5. The tenderer must have its own Bank Account, PAN, TAN, GSTIN No. etc.
6. All the tenderers must deposit ₹25,000/- (Rupees Twenty-Five Thousand only) towards Earnest Money (EMD) along with tender, in the form of Demand Draft, drawn in favour of "National Institute of Public Finance and Policy" payable at "New Delhi". MSMEs and Start-ups are also required to submit EMDs.
7. The tenderer must submit the following documents (self-attested) along with the tender (scanned and uploaded with the tender document):
 - (a) Registration with CPWD/ MES/ Railways/ Delhi PWD/PSUs in appropriate category & class.
 - (b) Work completion Certificate under the signature of the appropriate authority as regards Sl.No.-3 above. The certificate must contain: -
 - (i) Full name (with description) of works

- (ii) Work order No.
 - (iii) Work start and completion date
 - (iv) Value of the completed works
- (c) Copy of income tax return and annual accounts of the last 03 Financial Years.
 - (d) Photocopies of bank account, PAN, GSTIN, TAN Nos. etc.
 - (e) Latest GST return
 - (f) ESIC and EPFO registration along with latest ECR's/return
 - (g) Power of attorney / Authority letter in case person other than the bidder has signed the tender documents.
 - (h) Registration with Labour Department
 - (i) OEM authorization letter
 - (j) The agency must not have been debarred from any establishment. An Undertaking to this effect is to be submitted in the specified format (**Annexure-III**).
8. False declarations will be in breach of the Code of Integrity under **Rule 175(1)(i)(h) of the General Financial Rules** for which a bidder or its successors can be debarred as per **Rule 151 (iii) of the General Financial Rules** along with such other action as may be permissible under law.

(B) OTHER TERMS & CONDITIONS:

1. **Submission of Bids:** The tenderer shall upload separately two bids: **Technical Bid** and **Financial Bid**. Bidders or its representative may visit the institute on any working days during office hours (0930-1700hrs., Monday to Friday except holidays) before quoting their price.
- (a) **Technical Bid:** The technical bid should be submitted on the letterhead of the tenderer addressed to the Director, National Institute of Public Finance and Policy (NIPFP) New Delhi containing the information detailed at **Annexure-I**. All pages of the tender documents should be signed, stamped, dated and serially numbered including the Annexures and uploaded online through scanned copies.
 - (b) **Financial Bid:** Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

The Financial Proposal/Commercial bid format is provided as BoQ along with this tender document at <https://eprocure.gov.in/eprocure/app>.

(c) Mode of Submission. "Technical Bid" & "Financial Bid" **must** be **uploaded** separately clearly marked as **"Technical Bid" & "Financial Bid"**. Tenders/bids submitted through post/courier/fax will not be considered at all.

(d) Bid Opening. Technical bids shall be opened first on the due date and evaluated. Subsequently, Financial bids of only those tenderers whose technical bids have been found suitable in accordance with the extant procedure, tender terms and conditions shall be opened.

2. **Tender Documents Availability:** Tender should be submitted online through <https://eprocure.gov.in/eprocure/app>. Select tenders by organization, select National Institute of Public Finance and Policy and download the tender. The tender will also be available at www.nipfp.org.in under 'Tenders'.
3. **Validity of Bids:** Tender/Bids must be valid for 120 days from the tender opening date. If any bidder withdraws his tender before the said period shall without prejudice to any other right or remedy, be suspended for participation in the bid for next 01 year.
4. **Tendered Quantity and Variation:** The required quantity mentioned in the BoQ may vary as per the requirement of the Institute to the tune of 25% (plus or minus) or as per latest CPWD work manual.
5. **Execution Period.** The successful tenderer must sign the agreement within 07 days of the issue of Letter of Intent/Work Order. The work need to be commenced within 05 days from the date of signing of the agreement. The successful bidder/contractor is required to submit bar chart programme regarding execution of the work as per the schedule time within 01 week from the date of letter of award. The work need to be executed within 30 days from the date of commencement of work. Delayed execution of work will attract the levy of penalty/liquidated damages.
6. **Penalty/Liquidated Damages:** If the contractor fails to execute the work by the specified date, penalty at the rate of 1% per week of the total order value subject to the maximum of 5% will be deducted.
7. The **Guarantee/ warranty period** in respect of the goods must be clearly spell out.
8. **Return of EMD to tenderers.** The unsuccessful tenderers shall be returned of their EMD within 30 days from issue of Work Order in favour of successful tenderer. However, the EMD of the successful tenderer shall be retained by the Institute and will be adjusted against the running bills. If the successful contractor fails to deposit the performance security guarantee within stipulated time, the entire EMD shall be forfeited.
9. **Performance Security Deposit.** The successful tenderer shall deposit within 07 days of issue of work order @5% of the total value of the work order as Performance Security Deposit with the Institute in the form of either demand draft in favour of "National Institute of Public Finance and Policy" payable at "New Delhi" or Bank Guarantee in the prescribed form as mentioned at **Annexure-II** with validity up to 02 months after the defect liability period. The performance security deposit will be

released on successful completion of the defect liability period i.e. 5 years without any interest on it. If the successful tenderer fails to commence work as specified or to sign the contract, the Institute shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance security deposit.

10. **Tender Opening:** Tender shall be accepted till 1500 hrs. on 31/12/2025. The tenders shall be opened as per following schedule: -

| Bid | Date | Time | Place | Remarks |
|---------------|---------------------------------------------------------------------------------|-----------|-----------------|---------|
| Technical bid | 01/01/2026 | 1500 hrs. | NIPFP New Delhi | |
| Financial bid | To be advised to the successful tenderers of Technical Bids through CPP portal. | | | |

Financial bids of only those tenderers whose technical bids will be found suitable in accordance with the extant procedure, tendered terms and conditions shall be opened. The firms who have submitted the bids and whose offers are found technically suitable shall be informed of the opening date of the second cover i.e., Financial Bid through www.eprocure.gov.in portal.

11. **Evaluation of Bids:**

- (a) The NIPFP will examine the bids to determine whether:
- (i) They are complete,
 - (ii) Required documents etc. have been furnished,
 - (iii) The documents have been properly signed with proper numbering on all documents.
- (b) Evaluation of bids shall be carried out based on the information furnished by the bidder. The conformity of the bids to the technical specifications and commercial terms and conditions shall be examined.
- (c) The NIPFP will examine the bids to determine the correctness of the information furnished by the bidder in its bid. In case, any information is found to be incorrect/false, the bid shall be considered as non-responsive.
- (d) The NIPFP may contact and verify bidder's information, references and data submitted in the bid without further reference to bidders.
- (e) The NIPFP reserves the right to use and interpret the bids as it may, in its discretion, consider appropriate, when selecting bidders for granting of the letter of intent/ Notification of Award of work.
- (f) The NIPFP may waive off any minor infirmity or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such a waiving, does not prejudice or affect the relative ranking of any bidder.
- (g) The NIPFP may seek clarification in writing from bidder. Bidder shall be promptly replying within the time limit specified in the clarification from the NIPFP.

12. NIPFP's right to accept or reject any or all bids.

- (a) The NIPFP reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to the award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the NIPFP's action.
- (b) The acceptance of tender will rest with the Director, NIPFP New Delhi who does not bind himself/herself to accept the lowest bid and reserves himself/herself the right to reject any or all the tenders received without the assignment of any reason. All the bids in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- (c) Canvassing in connection with tenders is illegal & strictly prohibited and the tenders submitted by the bidders, who resort to canvassing, will be rejected.

13. Selection of successful bidder:

- (a) Eligible Bidder (technically qualified) quoting the least (L1) will be declared as the Successful Lowest Bidder and his offer will be processed further.
- (b) In the event of receiving more than one bid quoting the same amount, the final selection of successful bidder shall be made in the following manner: -
 - (i) The one with the highest turnover during the last 3 years put together;
 - (ii) If more than one bid having the same total turnover, then the earliest one registered with the Registrar of Companies/Partnership Firms/date of license under the Shops & Establishment Act;

14. General Conditions of Contract.

- I. All materials to be used on the work shall be of reputed makes/ISI marked, as per the sample approved by the Engineer In charge.
- II. Time allowed for the work from the day after the date of written order to commence the work will be 30 days.
- III. Water or electricity required for the work will be allowed to the contractor for use and 1.50% of the full cost of work done will be recovered.
- IV. All taxes as applicable shall be deducted from the bills of contractors.
- V. The contractor will have to get samples of material and all fittings approved by the Authorities, NIPFP or his representative before using them of the work.
- VI. The successful contractor will have to execute and agreement with the NIPFP Authorities on the Printed Form as per the CPWD General Conditions of Contract. Clause 10 CC shall not be applicable for this work.
- VII. Before tendering, the bidder shall visit the site and satisfy himself as to the local conditions, the accessibility of the site of full extent and implication of the operation, the nature of the ground and supply conditions affecting labour and execution of the contract. No claim on these issues will be entertained.

- VIII. Inconvenience of Public: The Contractor shall not deposit materials on any site which will cause inconvenience to the public. The contractor may require to remove any materials which are considered to be dangerous or inconvenient to the public or cause them to be removed, at the contractor's cost as per direction of Engineer-in-charge. Works must be executed as per prevailing rules norms and guidelines of all statutory authorities.
- IX. The work shall be carried out as per latest CPWD specifications with relevant IS codes for works at Delhi, with up to date correction slips unless otherwise specified in the nomenclature of the individual item of work.
- X. In case of error in description of any DSR item given in the attached schedule, the description given in the CPWD schedule of rates 2023 (Civil) and 2025 (Electrical) shall be final & no claim on account of error shall be entertained.
- XI. All existing services and ground of the plot (like storm water drains, water supply lines, sewer lines and approach roads etc.) will be kept by contractor in good order. Any damage to lawns, services, existing structure etc. during execution of work will have to be made good by the contractor at his own cost.
- XII. The contractor will co-operate with the other agencies working at the site/or in the surrounding area.
- XIII. The successful contractor or his representative should be made available at work site every day during the execution of the work who will receive day to day instructions from the Engineer-In-Charge or his representative.
- XIV. The contractor has to make his own arrangement of T&P required for execution of the work and no claim will be admissible on this account.
- XV. The contractor shall obtain a valid license under the Contract Labour (R & A) Act, 1970 and the Contract Labour (Regulation and Abolition) Central Rules, 1971, before the commencement of the work and continue to have a valid license until the completion of the work. The contractor shall also abide by the provisions of the Child Labour (Prohibition and Regulation) Act, 1986. The contractor shall also comply with the provisions of the building and the other construction workers (Regulation of Employment & Conditions of Service) Act, 1996 and the building and other Construction Workers Welfare Cess Act, 1996.
- Any failure to fulfill these requirements shall attract the penalty provisions of this contract arising out of the resultant non-execution of the work. No labour below the age of fourteen years shall be employed on the work.
- XVI. Before commencement of the work, the contractor shall submit the completion program of the assigned work so as to inform the NIPFP Authorities in advance. The work shall be executed without inconvenience to the beneficiaries.
- XVII. In case the work site is not made available to the contractor according to the program, no claim will be admissible on this account.
- XVIII. All doors, windows, floors, furniture, electrical fitting and other articles shall be protected from Splashes and droppings of Concreting, plastering, grading, white/colour washing, distempering, painting etc. on wall, floors, doors, window, furniture etc. the same shall be removed by the contractor at his own cost failing which the Work in charge shall have the right to get this work done at the risk and cost of the contractor.
- XIX. The contractor shall have to get the site of work cleared during execution and / or on completion of work as per directions and to the satisfaction of work in- charge.
- XX. Conditional tenders / quotations will not be accepted and will be rejected outright.
- XXI. Variation in excess of the work shall not be allowed without prior approval of the competent authority. It shall be the responsibility of the contractor to ensure that cost of the work is not increased beyond the award value.

- XXII. The work is to be executed as per layout given by the Engineer-In-Charge and the contractor shall restrict the work accordingly.
- XXIII. After the award of work and agreement will be as per the general condition of contract of work of CPWD.
- XXIV. If the contract has not carried out the work as per the CPWD specification no claim of payment is acceptable.
- XXV. At the time of billing the contractor will have to submit an Affidavit/undertaking regarding payment of labour has been done after the completion of work.
- XXVI. Watch and ward of the materials at site and E.I.(will be the responsibility of the contractor till full testing of all the fittings are completed and handed over to the department in full and nothing extra will be paid on this account.
- XXVII. Persons executing the electrical work shall have the electrical license as required according to Indian Electricity rules.
- XXVIII. The board shall be rigidly fixed to the wall by means of bolts and nuts without causing damages to the buildings.
- XXIX. Earthing shall be done in the presence of Engineer-In-Charge or his authorized representative.
- XXX. The Contractor shall be fully responsible for the safe custody and proper storage of material at site to the satisfactions of the Engineer-in-Charge for which nothing extra will be paid.
- XXXI. All electric connections shall have to be done by the contractor and installation energized and set in working order before they can be accepted by Engineer-in-Charge.
- XXXII. If any damage is done to the building during the checking existing conduit, junction boxes etc. same will have to be made good by the contractor for which nothing extra will be paid.
- XXXIII. If any damage is done to the building during the checking existing conduit, junction boxes etc. same will have to be made good by the contractor for which nothing extra will be paid.
- XXXIV. In the event of any dispute or difference(s) between the National Institute of Public Finance and Policy, New Delhi and the contractor arising out of non-execution of work or supplies, not found according to the specifications or any other cause whatsoever relating to the work order before or after the work has been executed, shall be referred to the Director, NIPFP New Delhi who may decide the matter himself or may appoint arbitrator(s) under the Arbitration and Conciliation Act, 1996. The decision of the arbitrator shall be final and binding on both the parties. All disputes shall be subject to Jurisdiction of Courts at New Delhi only.

Secretary

SPECIAL CONDITION

The NIPFP shall have power to make any alterations in , omissions from, additions to or substitutions for , the original specifications , drawings, designs and instructions, that may appear to be necessary during the progress of the work , and the contractor shall carry out the work in accordance with and instructions which may be given to him in writing signed by the Engineer-In-Charge , and such alterations, omissions, additions or substitutions shall not invalidate the contract and any altered , additions or substituted work which the contractor may be directed to do in the manner above specified as part of the work shall be carried out by the contractor on the same conditions in all respects on which he agreed to do the main work. The time of the completion of the work shall be extended in the proportion that the altered, additional or substituted work bears to the original contract work, and the certificate of the Engineer –in charge shall be conclusive as to such to proportion. Over and above this, a further period to the extent of 25 per cent of the time as extended shall be allowed to the contractor. The rates for such additional, altered or substituted work under this clause shall be worked out accordance with the following provisions in their respective order:

- (i) If the rates for the additional , altered , substituted work are specified in the contract for the work, the contractor is bound to carry out the additional , altered or substituted work, at the same rates are as specified in the contract for the work .
- (ii) If the rates for the additional, altered, substituted work are not specifically provided in the contract for the work, the rates will be derived from rates for a similar class of work as are specified in the contract for the work.
- (iii) If the altered, additional or substituted work includes any work for which no rates is specified in the contract for the work cannot be derived from the similar class of work in the contract, than such work shall be carried out the rates entered in C.P.W.D. Schedule of Rates for Delhi 2023 Civil and 2025 Electrical Minus/ plus which the total Bidder amount bears to the estimated cost of the entire work put to tender.
- (iv) If the rates for the altered , additional or substituted work cannot be determined in the manner specified in sub- clause (i) to (iv)above then the contractor shall, within 7 days of the date of receipt of order to carry out the work , inform the Engineer – In charge of the rate which it is his intention to charge for such class of work, supported by analysis of the rate or rates claimed, and the Work – in charge shall determine the rate or rates on the basis of prevailing market rates, and pay the contractor accordingly. However the NIPFP by notice in writing, will be at liberty to cancel his order to carry out such class of work and arrange to carry it out in such manner as he may consider advisable. But under no circumstances, the contractor shall suspend the work on the plea of non- settlement of rates of items falling under the clause.

Secretary

BoQ

Name of work: - Supplying, Installation, testing and commissioning of 5-star rating Window Air Conditioner in Hostel Block building at NIPFP.

| S.No | Item | Unit | Qty | Rate | Amount |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----|--------------|----------------|
| 1 | Supplying , Installation, Testing and Commissioning of Window Inverter type 1 TR with 5 Star BEE rating Air conditioners complete with copper power cable upto 3 Mtr, wireless Remote, suitable for working between 180- 260V with low & high voltage cutoff and 50 hz ,1 phase AC supply capable of performing, cooling, dehumidification, air circulation, R-32/R-410A /R-407B Green Refrigerant with Scroll / rotary compressor with min 5 year Original Equipment Manufacturer (OEM) warranty both compressor and Printed Circuit Board (PCB),antifreeze thermostat on the coil as a safety feature, complete with fixing including T&P & labour etc as required complete in all respect as specified of following capacity. Sound level of up to 50dB inside the room is acceptable.The unit shall be in confirmation with IS 1391 Part-I 2023 and CPWD Specification. The system shall be able to deliver 100% of the rated capacity upto 42 deegre C. The systemshall be able to operate up to 50 degree C (out door ambient temperature). | each | 22 | 34407 | 756954.00 |
| 2 | Supplying , Installation, Testing and Commissioning of Window inverter type 1.5 TR with 5 Star BEE rating Air conditioners complete with copper power cable upto 3 Mtr, wireless Remote, suitable for working between 180- 260V with low & high voltage cutoff and 50 hz ,1 phase AC supply capable of performing, cooling, dehumidification, air circulation, R-32/R-410A /R-407B Green Refrigerant with Scroll / rotary compressor with min 5 year Original Equipment Manufacturer (OEM) warranty both compressor and Printed Circuit Board (PCB),antifreeze thermostat on the coil as a safety feature, complete with fixing including T&P & labour etc as required complete in all respect as specified of following capacity. Sound level of up to 50dB inside the room is acceptable.The unit shall be in confirmation with IS 1391 Part-I 2023 and CPWD Specification. The system shall be able to deliver 100% of the rated capacity upto 42 deegre C. The systemshall be able to operate up to 50 degree C (out door ambient temperature). | each | 10 | 40074 | 400740.00 |
| 3 | Charges for dismantling of old window AC's and stacking the same at required site | each | 32 | 500 | 16000.00 |
| 4 | Making provision for fixing of Window AC (32 nos) by cutting of glass/wooden portion and fixing wooden bidding etc complete as per site requirement | job | 1 | 20000 | 20000.00 |
| 5 | Buy back of 1 tr window ac units | each | 22 | 2100 | 46200.00 |
| 6 | Buy back of 1.5 tr window ac units | each | 10 | 2300 | 23000.00 |
| | | | | Total | 1124494 |

LIST OF RECOMMENDED MAKES OF MATERIAL (ELECTRICAL WORK)

The materials of the following make of first/ standard quality shall only be used in the work. In case of is established through that the brands specified below are not available in the market, the contractor shall submit proposal for alternative make for the approval of the Secretary, NIPFP. However, tests prescribed in CPWD specifications – 2009 Vol- I & II with up to date correction slips should be carried out in all cases.

| Sl. No. | Material | Approved Make/ manufacture |
|----------------|---------------------------------------------|----------------------------------------|
| 1 | Switch Fuse Unit (HRC Type) | Schnider/ GE/ L & T/ Siemens/ Havells |
| 2 | MCB's, MCCBs, RCCBs, ELCB's & MCB DBs | Legrand/ ABB/ L&T/ Siemens/ Hagger |
| 3 | LT XLP Aluminium Armoured Cables upto 1100V | Havells/ RR Kabels |
| 4 | Air Circuit Breakers | L &T/ Siemens |
| 5 | Terminals | Elmex/ Technoplast |
| 6 | Lugs | Dowells/ Ismal |
| 7 | Glands | Gripwell/ Comet |
| 8 | Indicating Lamps | L & T/ Seimens/ Technique |
| 9 | Conduit | AKG/ BEC |
| 10 | Indicating Instruments | Automatic Electric |
| 11 | Wire FRLS | Finolex/ Havells/ Polycab |
| 12 | Switch/ socket/ Fan Regulator | North-West/ Legrand/ Crabtree |
| 13 | AC Box, RJ-11, RJ-45 | HH Elecon/ HPL/Beldon/D-link |
| 14 | Exhaust Fan | Almonard/ Orient |
| 15 | Fittings | Philips/ CG/ Thorn |
| 16 | DLP | Siemens/ Legrand/ Hagger/AKG |
| 17 | Joints | VENUS/ M-Seal |
| 18 | Motor/ Starter | L & T/ CG/ Beacon/ CH |
| 19 | LTPanels,FeederPillars | Trikolite/ KEPL/ SPC/ Precision System |
| 20 | Power Capacitors | Crompton/Siemens Apcos/ Khatou |
| 21 | HRC fuse Base & HRC Fuses | L & T/ GE/ Schneider/ HPL |
| 22 | Cat 6 cable | AMP/D-Link |
| 23 | L2 switch/rack | Net gear/Cisco/Juniper |
| 24 | LED Tube Light/fitting/Street light | Philips/Havells/Crompton |
| 25 | Window Air Conditioner | LG, Voltas, Blue Star, Daikin |

TECHNICAL BID PARTICULARS

1. Name of the Tenderer :
2. Full Address of the tenderer :
3. Contact details of tenderer :
 - (a) Telephone No. :
 - (b) Mobile No. :
 - (c) Fax No. :
 - (d) E-mail id :
4. List of Documents enclosed:

| Sl. No. | Name of the document | Information to be filled in this column | | Whether photocopies of the documents enclosed (pl. tick) |
|---------|------------------------------------------------------------------------------------------------|-----------------------------------------|-----|----------------------------------------------------------|
| (a) | License/Registration (Number) | | | Yes / No |
| (b) | Dealership/Distributorship Certificate (Number) | | | Yes / No |
| (c) | Completion certificate (Name of the organization, value, completion date) | | | Yes / No |
| (d) | Income Tax Return (Annual Income during last 03 Financial Years) | 2021-22 | Rs. | Yes / No |
| | | 2022-23 | Rs. | |
| | | 2023-24 | Rs. | |
| (e) | Audited Balance Sheet & Profit and Loss Account Annual turnover during last 03 Financial Years | 2021-22 | Rs. | Yes / No |
| | | 2022-23 | Rs. | |
| | | 2023-24 | Rs. | |
| (f) | Bank Account (Bank Name, Branch & Account No.) | | | Yes / No |
| (g) | PAN (Number) | | | Yes / No |
| (h) | GSTIN (Number) | | | Yes / No |
| (i) | TAN (Number) | | | Yes / No |

5. Detailed specifications of the works to be carried out by the tenderer
6. Validity period of the Bid: 120 days.
7. Defect Liability Period: 5 years.
8. Additional information, if any proposed to be furnished by the tenderer.

Certificate: Certified that we accept all the terms and conditions of the tender documents.

Date:
Place:

Signature of Authorized person
Full name:
Designation:
Seal:

Form of Performance Guarantee / Bank Guarantee Bond

(to be submitted in the non-judicial stamp paper of Rs.100/- to be purchased in the name of the issuing bank)

In consideration of the National Institute of Public Finance and Policy New Delhi (hereinafter called "NIPFP, New Delhi") having offered to accept the terms and conditions of the proposed agreement between NIPFP, New Delhi and having its registered office at (hereinafter called "the contractor") for the work of Water proofing treatment with Supplying, Installation, testing and commissioning of 5-star rating Window Air Conditioner in Hostel Block building at NIPFP (hereinafter called "the said agreement") vide NIPFP, New Delhi work order No. dated having agreed to production of an irrevocable Bank Guarantee for **Rs..... (Rupees only)** as a security/guarantee from the Supplier for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We, _____ (hereinafter referred to as "the Bank") hereby undertake to pay to NIPFP, New Delhi an amount not exceeding Rs..... (Rupees only) on demand by the NIPFP, New Delhi.

2. We, _____ (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from NIPFP, New Delhi stating that the amount claimed as required to meet the recoveries due or likely to be due from the said Supplier. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs..... /- (Rupees only).

3. We, the said bank further undertakes to pay NIPFP, New Delhi any money so demanded notwithstanding any dispute or disputes raised by the supplier in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there-under and the Supplier shall have no claim against us for making such payment.

4. We, _____ (indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of NIPFP, New Delhi under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Director on behalf of the NIPFP, New Delhi certified that the terms and conditions of the said agreement have been fully and properly carried out by the said Supplier and accordingly discharges this guarantee.

5. We, _____ (indicate the name of the Bank) further agree with NIPFP, New Delhi that NIPFP, New Delhi shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Supplier from time to time or to postpone for any time or from time to time any of the powers exercisable by NIPFP, New Delhi against the said Supplier and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Supplier or for any forbearance, act of omission on the part of NIPFP, New Delhi or any indulgence by NIPFP, New Delhi to the said Supplier or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Supplier.

7. We, _____ (indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of NIPFP, New Delhi in writing.

8. This guarantee shall be valid up to unless extended on demand by NIPFP, New Delhi. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. (Rupeesonly) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

9. Dated the _____ day of _____ for _____ (indicate the name of the Bank).

Signature of the bank.....

CERTIFICATE & DECLARATION
(to be given on Agency's letterhead)

1. I/We have downloaded/obtained the tender documents (s) for the above-mentioned tender/work from e-procurement website as per your advertisement.
2. I/We hereby certify the I/We have read the entire terms and conditions of the tender documents (including all documents like Annexure(s), Schedule(s) Conditions etc., which form part of the contract agreement and I/We shall abide hereby by the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s)/corrigendum(s) in its totality/entirety.
5. In case it is established that any information provided by us is false / misleading or in the circumstances where it is found that we have made any wrong claims, we are liable for forfeiture of SD and or any penal action and other damages including withdrawal of all work / purchase orders being executed by us. Further NIPFP, New Delhi is also authorized to blacklist our firm/company/agency and debar us in participating in any tender/bid in future.
6. I / We assure the Institution that neither I / We nor any of my / our workers will do any act(s) which are improper / illegal during the execution in case the tender is awarded to us.
7. Neither I / We nor anybody on my / our behalf will indulge in any corrupt activities / practices in my / our dealing with the Institution.
8. Our Firm/ Company/ Agency has not been blacklisted or banned by any Govt. Department (Central/State), PSU, University, Autonomous Institute (Central/State).
9. I/We certify that all information furnished by our Firm is true and correct and in the event that the information is found to be incorrect/untrue or found violated, then your institution shall without giving notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy.

Date:
Place:

Signature of the Tenderer
Stamp