



# **TENDER DOCUMENT**

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## **SUPPLY, INSTALLATION, IMPLEMENTATION AND MAINTENANCE OF CISCO CATALYST 3650 L3 NETWORK SWITCH**

**Issue Of Tender – 29.11.2018 , 10.00 am onwards**

**Last Date of Submission of Tender- 11.1.2019**

**Opening of Technical Bid – 11.1.2019 3.30 pm**

**Opening of Financial Bid- 16.1.2019, 3.30 pm**

**NATIONAL INSTITUTE OF PUBLIC FINANCE AND POLICY**

**18/2, Satsang Vihar Marg, Special Institutional Area (Nr JNU)**

**New Delhi – 110 067**

## NIPFP

1. National Institute of Public Finance and Policy (NIPFP) an autonomous body under Ministry of Finance, Government of India, invites sealed bid for supply, Installation and Maintenance of Switch tender whose details are mentioned below operational, Implementation.

<b>GENERAL</b>			
1.	Equipment		
	<i>Sl.#</i>	<i>Equipment as per specification in Annexure – I</i>	<i>Nos.</i>
	<b>1</b>	<b>Cisco Catalyst 3650-24PS L3</b>	<b>1</b>

2. The company shall submit the following details along with bid

1	Company Profile	Encl:
2	Company Registration Number	Encl.:
3	GST Number	Encl.:
4	PAN Number	Encl:
5	Employee Details	Encl:
6	Customer list as per Annexure II along with documentary proofs.	Encl:
7	Duly sealed and signed with date Annexure III	Encl:
8	Financial Bid in separate sealed envelope as per Annexure - IV	Encl:

3. The other Terms and Condition for the contract are mentioned in Annexure III

4. The important date regarding tender are as below.

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Secretary. NIPFP

*Item-wise Detailed Specification*

**Cisco catalyst 3650 24PS, 4X10G uplink port switch will be configured as redundant switch of the current Cisco Catalyst 3560G 24 port Poe switch.**

- Configure all the network and power cables
- Run hardware diagnostic & Testing
- Initial Implementation of the Switch according to the current network structure
- Configuring password policy like telnet, SSH etc.
- Updated latest IOS
- License Implementation
- Configure the VLAN and Trunk
- L2/L3 Switch configuration as per requirement
- Configuring the routing protocol if it is using
- Final testing
- Take a backup of switch configuration file
- Submission of Details project report documentation.
- Signoff from customer to ensure satisfactory completion of Implementation task as per defined SOW
- Brief training about this product

## LIST OF 3 IMPORTANT CUSTOMERS IN DELHI

<b>1. Name of Company and Contact Person</b>	
<b>Address</b>	
<b>Number of system supplied to them</b>	
<b>Telephone No.</b>	
<b>Email Address</b>	
<b>Fax No.</b>	
<b>2. Name of Company and Contact Person</b>	
<b>Number of system supplied to them</b>	
<b>Telephone No.</b>	
<b>Email Address</b>	
<b>Fax No.</b>	
<b>3. Name of Company and Contact Person</b>	
<b>Number of system supplied to them</b>	
<b>Telephone No.</b>	
<b>Email Address</b>	
<b>Fax No.</b>	

To be put in Separate Sealed Envelope

NATIONAL INSTITUTE OF PUBLIC FINANCE AND POLICY

FINANCIAL BID

Specifications	Brand/ Model	Qty (No)	Unit price (Rs)	Total unit price (Rs)	GST	Total Price+tax (Rs)
<b>1. Supply, Installation, Operational, Implementation and maintenance of Cisco Catalyst 3650-24PS Layer 3 Switch</b>	Cisco	1				
<b>Grand Total</b>						

Signature

Name of the Firm

Address

Tel. No., Mobile No.

Fax No.

Seal of the firm

Dated

**TERMS AND CONDITIONS (TAC)**  
**FOR THE SUPPLY AND INSTALLATION OF COMPUTER EQUIPMENT**

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1. Sealed quotations are invited for Supply, Installation, Operational, Implementation and Maintenance of Switch.
2. Performance Bank Guarantee (10% of the total cost) will be deposited by the bidder within 7 days from the date of award of the work order.
3. The equipment shall be supplied and installed at the Institute's premises within a period of 4 weeks from the date of award of the work order.
4. EMD of Rs. 10,000/- in favour of National Institute of Public Finance and Policy, New Delhi may be put in a separate cover and shall be enclosed along with the tender. Quotations received, without EMD will not be considered, and the same will be rejected. Financial bid shall be submitted in a separate sealed envelop.
5. In case the supplier fails to execute the order within the stipulated period, the EMD shall stand forfeited. The EMD of other bidders will be returned within 15 days.
6. In the event of non-execution of the order, the Institute reserves its right to procure the same quantity of items from any other source at the risk and cost of the contractor.
7. No advance payment shall be allowed. Payment will be made within three weeks after certification from the competent authority of the Institute regarding satisfactory installation and commissioning of the systems at the cost of the vendor.
8. The vendor will have to provide the standby arrangements against faulty devices -- complete system or part(s) of it till the expiry of warranty period of one year for cisco switch
9. Institute, reserves the right to reject any or all the tenders in full or in part without assigning any reasons whatsoever, and the decision of the Institute in the regard will be final and binding on all the bidders. Tenderers not complying with any of the provisions stated in this tender document are liable to be rejected. Institute, reserves the right to accept or reject any tender without assigning any reason and does not bind him to accept the lowest tendr.
10. **Scope of Work:**  
The proposed Total Solution should be seamlessly integrated with the present WAN set-up ( i.e. NKN, MTNL).
11. All documents shall be sealed and signed with date.

12. Decision of Institutes in regard to interpretation of the terms and conditions and the Agreement shall be final and binding on Company.
13. Company should take extra precaution to ensure that there is absolutely no damage of the facility/ equipment's/surrounding structure/existing system etc. If any damage is made by company, it will be got repaired/replaced/rectified by Company itself at no extra cost.
14. Company has to give an undertaking that they are not blacklisted during last three years by any department.
15. Company shall ensure compliance of all statutory laws of the Central Govt./State Govt./Municipal Authorities related to the employment of their staff and all obligations under Minimum Wage Act & Contract labour Act 1970 etc. and NIPFP will not be responsible for such purposes in anyway.
16. Any claim, dispute or difference arising out of or in connection with this agreement and which cannot be settled by mutual consultations, shall be referred to sole Arbitration or an Arbitration to be appointed by Director, NIPFP. The award of the Arbitrator shall be final and binding upon the parties as per the terms and conditions of the Agreement to be executed on award of contract. The Arbitration proceedings shall be governed by the Arbitration and Conciliation Ordinance dated 26<sup>th</sup> March, 1996 and shall be conducted in Delhi.
17. The agreement drawn shall be subjected to the jurisdiction of the courts at Delhi.

Secretary. NIPFP

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