



## NATIONAL INSTITUTE OF PUBLIC FINANCE AND POLICY

(An Autonomous Research Institute under Ministry of Finance)  
18/2 Satsang Vihar Marg, Special Institutional Area (Near JNU)  
New Delhi – 110 067

### Vacancy Announcement

National Institute of Public Finance and Policy (NIPFP) is a premier research institution in public economics and policy. The institute has made significant research contribution in the areas of revenue and taxation, fiscal management, public expenditure, macro-economic policies, fiscal federalism and other policy issues both at the Central and the State-level. NIPFP also extends its support to public policy formulation not only through research, but also through representation of NIPFP faculty in various committees and commissions of the Central and State governments.

NIPFP is undertaking research work in the areas of Finances of urban local bodies and Service delivery under a project sponsored by Ministry of Housing and Urban Affairs (MoHUA), Government of India. NIPFP is looking to hire **Research Fellows/Field Researchers** to work in areas of municipal finances, property tax, issues of service delivery in case of ULBs, among others. The positions are contractual and are renewable subject to performance and fund availability.

**Post Title:** Research Fellow

**No. of Posts:** 2

#### Requirements:

- Completed Master's degree in Economics/Commerce
- Excellent oral and written communication skills in English and Hindi
- Desirable: 2 years of relevant professional experience which can include
  - Working with government/multilateral institutions/other funding agencies for running or coordinating field-based research work
  - Research on local government/Municipal finances
  - Research on State and Union budgets
- Proficiency in MS Excel is essential
- Hands-on experience of working with statistical software such as Stata, R would be desirable.

#### Job description – Research Fellow:

The incumbent will be required to conduct policy research and provide required support to the team on the work in areas of municipal finances, property tax and issues of service delivery in ULBs, among others including support in organizing workshops, seminars and coordinating with government departments. The work would also require the incumbent to travel to states for collecting/collating and compiling data on urban local bodies in India.



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Interested candidates may apply for the position with a cover letter, updated CV (max 3 pages) and a writing sample (published papers, articles or master's term papers or any unpublished work) via email to [project.ulb@nipfp.org.in](mailto:project.ulb@nipfp.org.in) on or before 5 pm on 9 January 2023. The email must contain the post title in the subject line. Only shortlisted candidates will be contacted by NIPFP for the selection process.

NIPFP reserves its right to cancel the recruitment process at any stage without assigning any reason and the recruitment may not be limited to those who apply.

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**Post Title:** Field Researcher

**No. of Posts:** 6

**Requirements:**

- Completed Bachelor's /Master's degree in Economics/Public Policy/Humanities/ Planning/Commerce;
- Excellent oral and written communication skills in English and Hindi;
- Competency in regional/local languages would be desirable;
- Prior work-experience in relevant areas would be desirable;
- Proficiency in MS Excel is essential;
- Hands-on experience of working with statistical software such as Stata, R would be desirable.

**Job description - Field Researcher:**

The incumbent will be required to provide support in ongoing project work in areas of data collection and compilation, preparation of database, reports and travel to different municipal bodies across states. The work will also require proof-reading, validation and preparation of datasets as necessary for project deliverables. The incumbent may also be assigned related work from time to time as necessary under the project deliverables.

Interested candidates may apply for the position with a cover letter and updated CV (max 3 pages) via email to [project.ulb@nipfp.org.in](mailto:project.ulb@nipfp.org.in) on or before 5 pm on 9 January 2023. The email must contain the post title in the subject line. Only shortlisted candidates will be contacted by NIPFP for the selection process.

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