

TENDER DOCUMENT

PROCUREMENT OF NOTEBOOK

FINANCIAL BID

**Date and Time of Submission of Financial Bid
September 26, 2016 upto 3.00 p.m.**

**Date and Time of Opening of Financial Bid
September 26, 2016 at 3.30 p.m.**

**NATIONAL INSTITUTE OF PUBLIC FINANCE AND POLICY
18/2, Satsang Vihar Marg, Special Institutional Area (Near JNU)
New Delhi – 110 067**



Annexure-I

(FINANCIAL QUOTES)

Specifications	Qty (No)	Unit price (Rs)	TAX CST/VAT	Total price (Qty*Unit price) (Rs)
<i>Apple MacBook Pro with Retina display :Brand: Apple. 2.7 GHZ dual 2.7GHz dual-core Intel Core i5 processor (Turbo Boost up to 3.1GHz) with 3MB shared L3 cache. 256 GB PCIe based flash storage.</i>	1			
Total				

Signature of Authorized Representative

Name of the Firm with Address

Mobile No:

Email:

TERMS AND CONDITIONS (TAC)
FOR THE PURCHASE OF COMPUTER EQUIPMENT

The following terms and conditions will govern the supply of the equipment:

- (1) The MacBook ordered should be supplied and installed within two weeks from the date of award of the contract. Purchase order must be accepted within 7 days of issuance of the purchase order. In case delivery is not completed within two weeks from the date of acceptance of the purchase order, NIPFP may cancel the order.
- (2) The warranty of the Apple Macbook shall be one year from the date of satisfactory installation.
- (3) The firm will be required to furnish a Security deposit of 10% of the total value of the purchase order, which shall be retained for a period of three years. The same can be furnished by way of Demand Draft/ or a bank guarantee. The DD/ or Bank guarantee should be in favor of National Institute of Public finance and Policy, New Delhi.
- (4) The validity of the tender should be 60 days from the date of submission of the tender.
- (5) The vender/ firm should be authorized dealer of the manufacturing firm and a certificate to this effect may be enclosed along with the tender document.
- (6) The MacBook shall be delivered at NIPFP. No transportation charges will be paid by the Institute.
- (7) The material should be supplied as per specifications,/ model number mentioned by the Institute.
- (8) All pages of the tender document should be duly signed and stamped.
- (9) The bidders should submit the tender as per the date and time mentioned in the bid. Late submission of Tenders will not be considered.
- (10) The payments will be made within ten days from the date of satisfactory supply and installation of the computer items.
- (11) Copies of PAN, VAT Registration No. Service Tax Registration No. as applicable must be submitted. Quotations will not be accepted by Fax, Email or any such electronic data transfer form.
- (12) Sealed Tender, complete in all respect should reach EDP Manager, NIPFP, New Delhi latest by September 26,2016 at 3.00 pm. The tenders will be opened on the same day at 3.30 pm..
- (13) All disputes, differences, claims and demands arising under or pursuant to or touching the contract shall be referred to the sole arbitrator to be appointed by the Director, NIPFP.
- (14) In all matters and disputes arising hereunder, the appropriate Courts in New Delhi alone shall have jurisdiction to entertain and try them under Indian Law.
- (15) NIPFP reserves the right to reject all or any item, supplied materials are found in defective condition or in broken package at the time of installation. The bidder must be able to successfully, install the computers and make them functional within 7 days from the date of delivery.